

**DRUMORE TOWNSHIP SUPERVISORS**  
**BID FORM FOR EQUIPMENT REPAIRS & MAINTENANCE SERVICES FOR DRUMORE TOWNSHIP**

Thank you for your interest in providing equipment repairs and maintenance services for Drumore Township.

All envelopes containing Bid Proposals must be clearly marked **“Bid Proposal for Equipment R&M Services.”** Sealed Proposals must be received at 1675 Furniss Road, Drumore, PA 17518 **on or before 12:30 p.m. on Monday, April 2, 2018.**

Sealed proposals will be opened on Monday, April 2, 2018 at approximately 1:00 p.m. and will be considered for award during the next regularly scheduled business meeting to be held on Thursday, April 5, 2018 at 7:00 p.m. The Township reserves the right to reject any or all bids and to award the bids in the best interest of the Township.

Questions on this bid form or the services to be provided should be addressed to the Roadmaster by calling (717) 548-2660. The Township reserves the right to reject any or all proposals and to award the bid in the best interest of the Township.

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**SPECIFICATIONS:**

1. The Contractor will provide minor equipment repairs and maintenance for Township equipment – tractors, backhoe, loader, grader – as needed and must be able to respond in 30 minutes when called for service.
2. The Contractor must have knowledge of hydraulics, air conditioning, diesel engine transmissions, and fuel systems, must be able to get parts and filters, and must have their own tools to work with.
3. Include a detailed description of the services you will provide in the space provided on the attached certification or attach a separate sheet to this proposal.
4. The Contractor will provide adequate insurance coverage in the form of Property Damage and Bodily Injury. *A certificate of the Contractor’s current insurance policy and a W-9 must be provided to Drumore Township upon award of bid or your bid will be disqualified.*
5. Services to be billed monthly to the Township. **(Note: Invoice must be received prior to the first Thursday of the month for payment approval at the Board of Supervisors regular business meeting or payment will be delayed until the next regular business meeting.)**
6. Contract will expire one (1) year from date of award.

**CERTIFICATION:** (To be completed by the Contractor)

1. Describe in detail services to be provided:

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2. The Contractor will comply with all requirements of the laws and implementing regulations of the Commonwealth of Pennsylvania relating to human relations, equal opportunity and non-discrimination in employment in the performance of the contract.

Bid for Services:

Hourly Labor Rate(s):
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Comments:

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When accepted by the Supervisors, this proposal will constitute a contract binding on the Contractor, their executors, administrators, successors or assignees.

Bidder Name:

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Address1:

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City, State, Zip:

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Phone Number(s):

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Email:

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Bidder Signature:

Date:

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**ACCEPTANCE:** (Completed by the Supervisors only in the event the above bid is accepted.)

ACCEPTED ON:

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ATTESTED BY:

Title: Secretary-Treasurer

{SEAL}

BY: DRUMORE TOWNSHIP SUPERVISORS

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Dwight R. Eshleman, Chair

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James L. Tollinger, Vice Chair

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Gerald L. Sensenig, Member